



## Job Description

Job title: **Director / Trustee**

### General statement

It is a fundamental principle of Hebron Hall that all staff must be in sympathy with the Christian aims and ethos of the Centre and be prepared to be fully involved in its life.

There is an Occupational Requirement that Trustees of Hebron Hall are practising Christians who are able to uphold the Christian faith in line with the charity's Vision and Purpose. As well as maintaining the overall Christian ethos, Trustees may be asked to lead devotions and services in the care home, represent Hebron Hall at local church services and/or prayer meetings and will also take part in special events and services, all of which necessitates a real Christian commitment.

Notwithstanding this, Hebron Hall is committed to diversity amongst its employees and will not discriminate on grounds unrelated to our ethos. We believe that defining our occupational requirements does not restrict, but enhances our commitment to diversity.

Owing to the nature of this position, any offer of employment will be subject to a satisfactory disclosure report from the Disclosure and Barring Service (DBS).

### Purpose of position

The Board of Trustees exercise strategic oversight of the entire charity. Trustees also oversee and work closely with the CEO and Senior Leadership Team, acting as a critical friend to ensure compliance with company and charity law and to meet the needs of our guests, residents and staff.

### Responsibilities

As a Trustee of Hebron Hall, you will:

- develop and protect the Christian ethos of the charity
- provide the charity with strategic direction
- oversee the delivery of the work of the CEO and Senior Leadership Team
- be an ambassador for the work of Hebron Hall
- ensure compliance with the Charity Commission's requirements
- ensure that the charity's resources are used effectively and that risks are appropriately mitigated
- provide insight and direction in areas where the charity requires specific expertise
- monitor key performance indicators for the charity's impact and financial health
- attend Board meetings (3 fixed per year plus occasional extraordinary meetings)
- undertake and refresh appropriate training
- pray regularly for the work of Hebron Hall

We would particularly welcome applications from individuals with skills and experience in any of the following:

- experience of strategic decision-making
- expertise in the field of regulated social care
- legal experience
- property development and management
- finance
- governance/internal audit experience
- marketing and communications
- strategic HR
- experience of the wider evangelical church and public policy

#### **Remuneration package**

Salary:            Voluntary role. Expenses paid.

#### **Application process**

To apply, please send a CV and covering letter to [chair@hebronhall.org](mailto:chair@hebronhall.org)



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## Our vision and purpose

Our vision is to see people develop their full potential as valuable members of society and come to a personal faith in Jesus Christ.

Our purpose is to serve our community by providing Christian hospitality and care, and educational, recreational and leisure facilities of the highest standard.

*“Not unto us O Lord; not unto us, but unto Your name be the glory”* Psalm 115 v 1

## Organisation chart

