



Sports Hall Hire Terms and Conditions

Please read the following carefully, as failure to observe these may lead to a suspension or cancellation of a booking without refund.

Booking terms and conditions

1. Payment for Group (regular) bookings must be made in advance or in accordance with individual agreements. Payment for Private (one-off) bookings of the Sports Hall must be made in full at least one week before the date of the booking.
2. Cancellation of all or part of a Group booking requires at least 28 days' notice. Cancellation of a Private booking requires 14 days' notice. If the cancellation notice is less than these, charges for the whole booking remain payable.
3. The Hirer is responsible for supervision of the premises and for the behaviour of all persons attending their activities. The Hirer is responsible to pay any charges arising from damage to property and equipment or any losses that may be sustained. All breakages or damage to the fabric of the Sports Hall or other buildings within Hebron Hall will be charged.
4. Hebron Hall cannot be held responsible for any claims, actions or demands arising out of the negligence of the Hirer.
5. Hebron Hall is insured against any claims arising out of its own negligence
6. The car park is available for users of the Sports Hall. Vehicles are parked entirely at the owners' risk and Hebron Hall cannot accept responsibility for any loss or damage to vehicles on site.
7. Alcohol cannot be consumed anywhere on the premises, grounds or site.
8. Hebron Hall management reserves the right to refuse a booking which is contrary to the Centre's ethos and the charity's Articles of Association.

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Safety terms and conditions

9. The Hirer is responsible for providing First Aid equipment.
10. The Hirer must report any accident involving injury to their attendees to the Duty Warden and complete and sign an Accident Report Form.

I have read, understood and agree to be bound by the Booking and Safety terms and conditions 1-10 above.

Signed ("The Hirer") _____ Date _____

Print name _____

Print name of group _____

Business Address/Personal Address

Email

Telephone number/s